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Woman's Home Mission Study Class

WASHINGTON, D. C., *December 31, 1907.*

DEAR FRIEND:

You are most cordially invited to become a member of the Woman's Home Mission Study Class, to be conducted by Mrs. D. Elmer Wiber. Having taken this course herself at Northfield and Silver Bay, she will be able to give us much that will aid materially in developing these subjects for our Missionary Programs.

This class is being formed under the auspices of the Woman's Home Missionary Societies of the Methodist and Presbyterian Churches.

The course will consist of four lessons. The books to be used, "Incoming Millions" and "Citizens of Tomorrow," can be obtained from the Secretaries of Literature at the opening meeting.

The sessions of the Class will be held in the rooms of the Young Woman's Christian Association, Twelfth and F Streets Northwest. The first meeting Thursday, January 16th, 10.30 A. M.

And now as to the conclusion of the whole matter. We seek the hearty co-operation of every Woman's Auxiliary and of members or leaders of the various Young Peoples' organizations. It is hoped and desired that every Society will have several members in this class. Pray earnestly that we may not neglect this or any opportunity that may develop us for better service for Him whom we love and serve.

(MRS. M. V.) ANNA C. RICHARDS,
President Woman's Synodical Society for Home Missions,
Synod of Baltimore.

MRS. CLARA L. ROACH,
Corresponding Secretary, Woman's Home Missionary Society,
Baltimore Conference.

COMMITTEE

Presbyterians	Methodists
Mrs. M. V. Richards	Mrs. C. L. Roach
Mrs. Teunis S. Hamlin	Mrs. J. E. Gilbert
Mrs. Wallace Radcliffe	Mrs. D. B. Street
Mrs. J. T. Kelly	Mrs. A. B. Lacey
Miss E. McLaughlin	Mrs. F. T. Israel
Mrs. Mary Stetson	Mrs. J. L. Houchen
Mrs. A. M. Chefley	Mrs. R. L. Wright
Mrs. W. B. Robinson	Mrs. C. H. Gray
Miss G. Leonard	Mrs. O. M. Bryant
Mrs. Donald McLeod	Miss M. Larcombe

Washington, D. C.,
March 1, 1907.

Dear Friend:

I wish to thank each member of the Woman's Missionary Society for the hearty co-operation of the past year. It made possible the splendid reports of our annual meeting. I am sure, however, that we each want to advance the coming year; to live up, as it were, to our privileges and blessings. First, more prayer and higher spiritual attainments for ourselves, our church and the great cause of Missions. Then can we not help answer our own prayers in some special form of work for our Society?

We had an average attendance of ninety-six at each meeting last year. Will *you* not try to make that average one hundred the coming year? Twenty-three new members were added to the Society last year. Will *you* not do your best to double that this year?

Our gifts were splendid last year. But if we love much can we not do even more along this line? A very smallper cent. of gain on each individual gift means a large gain in the sum total for the year. Then our Magazines, all most attractive and very instructive. "Knowledge is power," and we want the "power" that makes us do better work.

"Think on these things." Asking His guidance let us go forward for great things in His name.

Very sincerely,

Anna C. Barkwell

President Woman's Missionary Society.

Ref file

CONSTITUTION

OF

The Woman's Presbyterial Missionary Society

IN

The Presbytery of Washington City

Adopted March 31, 1920
New York Avenue Presbyterian Church
Washington, D. C.

Constitution

ARTICLE I.

Name.

This Society shall be known as the Woman's Presbyterial Missionary Society in the Presbytery of Washington City.

ARTICLE II.

Object.

The object of this organization shall be to energize and systematize the Missionary work of the women, young people and children in the churches of this Presbytery.

ARTICLE III.

Official Relations.

This Society shall be auxiliary to "The Woman's Synodical Missionary Society in the Synod of Baltimore," "The Woman's Board of Home Missions," "The Woman's Board of Foreign Missions," and "The Woman's Department of the Board of Missions for Freedmen."

ARTICLE IV.

Membership.

This Society shall consist of the Women's, Young Peoples' and Children's Missionary organizations in the churches of this Presbytery.

ARTICLE V.

Officers.

SEC. 1. The Officers of this Society shall be a President, four (4) or more Vice-Presidents, a Recording Secretary, a Corresponding Secretary, three Treasurers, (one for Home Missions, one for Foreign Missions, and one for the Contingent Fund, and the Secretaries for the following departments: one for Literature, one for Missionary Education, four for Young People's Work, one for Westminster Guilds and one for Freedmen.)

SEC. 2 These Officers together with the Officers of the Auxiliary Societies, wives of Pastors of the Presbytery, and all Synodical Officers, (ex officio), shall constitute the Executive Board.

SEC. 3. The election shall take place at the Annual Meeting of the Society and shall be by ballot. All Officers shall serve for one year or until their successors are elected, and shall be eligible for re-election. When there is but one candidate for an office the ballot may be dispensed with by unanimous vote.

ARTICLE VI.

Meetings.

SEC. 1. This Society shall hold its Annual Meeting during the fourth (4th) week in March, a summer meeting during the month of June, and an autumn meeting during the fourth (4th) week in October. Special meetings may be called by the President at her discretion, and must be called upon the request of three members of the Executive Board.

SEC. 2. The Executive Board shall meet prior to each meeting of the Society, and shall hold a regular mid-winter meeting at the call of the

President. Special meetings may be called by the President, and must be called upon the request of three members of the Society.

ARTICLE VII.

Amendments.

This Constitution may be amended at any Annual Meeting, provided notice of such Amendment or Amendments has been given at the previous mid-winter meeting of the Executive Board.

By-Laws

ARTICLE I.

Powers and Duties.

SEC. 1. The Executive Board shall have power to act for the Society during the intervals of its meetings, fill vacancies that may occur during the year in the list of Officers, and prepare the business to be brought before the regular meetings of the Society.

ARTICLE II.

Officers.

SEC. 2. The President shall have general supervision of the work of the organization. She shall preside at all meetings of the Society and the Executive Board; appoint and be a member of all Committees; call special meetings of the Society at her discretion or upon the request of three (3) members of the Executive Board, and special meetings of the Board upon request of three (3) members of the Society, and also appoint a Nominating Committee of five (5) members and an Auditing Committee of three (3) members at the mid-winter Board meeting, who shall report at the following Annual Meeting of the Society. She shall in consultation with the Treasurers of the Home and Foreign Missionary funds, apportion among the Auxiliary Societies the Presbyterial apportionments, received through the Synodical President, and announce the result at the Annual Meeting.

SEC. 3. The Vice-Presidents shall render all

possible assistance and support to the President, and in her absence perform her duties, presiding in the order of their names. They shall also be Chairmen of the following Committees; the 1st Vice-President the Committee of Home Missionary Work; the 2nd Vice-President the Committee of Foreign Missionary Work; the 3rd Vice-President the Committee on Publicity; and the 4th Vice-President the Committee on Place of Meeting.

SEC. 4. The Recording Secretary shall prepare the minutes of all meetings and present them at the following meeting for correction and approval; keep all records and file all official papers; notify Officers of their election and Committees of their appointment, and notify the Boards of election of Officers, and the appointment of Officers to fill vacancies, and present a report of the year's work at the Annual Meeting.

SEC. 5. The Corresponding Secretary shall send out timely notices of all meetings to the Auxiliaries of the Society, pulpit notices to the Pastors of the Churches, and copies of Missionary letters when necessary, and conduct the general correspondence of the Society and submit a report at the Annual Meeting.

SEC. 6. The Treasurer of the Home Missionary Fund shall receive and disburse all money given for Home Missions, and the Freedmen's Department, and keep an accurate account of all transactions. She shall present a statement at each meeting of the Society, and give an audited report of the year's work at the Annual Meeting. She shall close her books on March 1st that her final payments reach the Home Board on or before March 15th and the Auditing Committee have time to audit her accounts, before the Annual Meeting of the Society.

SEC. 7. The Treasurer of the Foreign Missionary Fund shall receive and disburse all money

given for Foreign Missions and keep an accurate account of all transactions. She shall present a statement at each meeting of the Society, and an audited report of the year's work at the Annual Meeting. She shall close her books on March 1st that her final payments reach the Foreign Board on or before March 15th and the Auditing Committee have time to audit her accounts before the Annual Meeting of the Society.

SEC. 8. The Treasurer of the Contingent Fund shall receive all contributions from the Auxiliaries given for that fund, and the collections for her use which are taken at the meetings of the Society. She shall disburse the fund on the written order of the President, and present an audited report at the Annual Meeting. The expenses of the Society, including the official expenses of Officers and Delegates shall be paid out of this fund.

ARTICLE III.

Departments.

SEC. 1. It shall be the duty of the Secretary of the Department of Literature to endeavor to stimulate the Secretaries of Literature of the Auxiliary Societies to secure new subscribers to our Missionary Magazines, increase the circulation of the Missionary Literature published by our Boards of Missions and have these publications for sale at all meetings of the Society. She shall submit a report at the Annual Meeting, and send a written statement to the Secretary of Literature of the Synodical Society in time for the annual report of that officer.

SEC. 2. The Secretary of the Department of Missionary Education shall promote the organization of Mission Study Classes in the Presbytery, submit a report at the Annual Meeting and send

a written statement to the Secretary of Missionary Education of the Synodical Society in time for her annual report.

SEC. 3. The four Secretaries of the Department of Young People's organizations shall be, one for Westminster Guilds; one for Children's Work. including Mission Bands, Light Bearers, and Little Light Bearers; one for Young Women's Societies and other Missionary organizations in our churches aside from the Women's Auxiliaries; and one for the C. E. organizations. These Department Secretaries, together with the Corresponding Secretary of the C. E. Union, shall constitute a committee to be called together by the President whenever any concerted action is desirable.

The lines of work of these Secretaries are indicated by their names, and they shall endeavor to establish all grades of Young People's work in our churches; organizing new Societies whereever possible, and furnishing Missionary information on every available occasion. They shall present reports at the Annual Meeting of the Society, and send written statements regarding the progress of their work to the Synodical Young People's Secretary in time for her annual report.

SEC. 4. The Secretary of the Department for Freedmen shall seek to increase the interest of our churches in the welfare of the Freedmen, and secure all possible aid in her efforts to obtain contributions for giving them needed assistance. She shall present a report at the Annual Meeting, and send a written statement to the Synodical Secretary for Freedmen in time for the annual report of that officer.

ARTICLE IV.

Committees.

SEC. 1. The Committee for Home Missions, of which the 1st Vice-President shall be Chairman, shall conduct the correspondence with the teachers and scholars supported by the Society, edit and prepare letters for the use of the Auxiliary Societies, assist the President in all her plans for the promotion of Home Missionary interest and work within the bounds of this Presbytery, and submit a report at the Annual Meeting. The Chairman shall also send a written statement of the Home Work to the Synodical Secretary in time for the annual report of that officer, and to the Stated Clerk of the Presbytery of Washington City before the Spring Meeting of that body.

SEC. 2. The Committee for Foreign Missions, of which the 2nd Vice-President shall be chairman, shall conduct the correspondence with the Foreign Missionaries supported by the Society, edit and prepare letters for the use of the Auxiliary Societies, assist the President in all her plans for Foreign Missionary work and submit a report at the Annual Meeting. The Chairman shall also send a written statement of the Foreign work to the Synodical Secretary in time for her annual report, and to the Stated Clerk of the Presbytery of Washington City before the Spring Meeting of that body.

SEC. 3. The Publicity Committee, of which the 3rd Vice-President shall be the Chairman, shall be responsible for adequate and timely press notices of all meetings and attend to all other work along this line, when required.

SEC. 4. The Committee on Place of Meeting, of which the 4th Vice-President shall be Chairman, shall, in consultation with the President, secure places for holding the meetings of the

Society and Executive Board, be responsible for any special preparations for such meetings and have charge of the entertainment of the speakers. The Chairman must inform the Recording Secretary and the Chairman of the Publicity Committee of the plans, in ample time for their work.

SEC. 5. The Auditing Committee shall audit the books of the three Treasurers and present a report at the Annual Meeting prior to the acceptance of the Treasurers' reports.

SEC. 6. The Nominating Committee shall prepare a list of officers who have consented to serve, and present the report at the Annual Meeting. Following this report there shall be given an opportunity for nominations from the floor, before election.

ARTICLE V.

Quorum.

The members present at any legally called meeting shall constitute a quorum for the transaction of business.

ARTICLE VI.

Amendments.

These By-Laws may be amended at any regular meeting of the Society or Executive Board, provided a notice of such Amendment or Amendments shall have been included in the call of the meeting.

Please return to Room 625, 1 6 Pi
Avenue, New York 3 by